

# **PUBLIC LIBRARY GRANT ELIGIBILITY FORM FY 2021-2022 STATE GRANTS TO LIBRARIES COLORADO STATE LIBRARY**

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FY 2021-2022 State Grants to Libraries are provided by the Colorado State Library to enable public libraries, school libraries, and academic libraries to obtain educational resources they would otherwise be unable to afford, to the end that the state will receive the corresponding benefits of a better educated and informed population. (C.R.S. 24-90-402)

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**Submit by Email or Postmark by  
5:00pm Wednesday, September 15, 2021**

- **Please read the FY2021-2022 State Grants to Libraries Guidelines carefully** to understand eligibility requirements, eligible uses, timeline for expenditure of funds, and reporting requirements.
- Complete and submit this Grant Eligibility Form by **September 15, 2021**, to certify that the library meets the requirements to receive funding and intends to use the funds as required by law.
- Secure the appropriate signatures on this Grant Eligibility Form. Omitting required signatures may disqualify the applicant. If sending by email, scan the signed copy and send as an attachment.
- Completed forms may be provided via Email (preferred) OR Mail. Only send once.
- **Submit a completed Grant Eligibility Form by email (preferred) or postmark by 5:00pm Wednesday, September 15, 2021.**

Send original (OR scanned, signed copy) to:

Colorado Department of Education  
Colorado State Library  
Attn: Melissa Carlson  
201 East Colfax Avenue, Room 309  
Denver, Colorado 80203-1799  
email: [carlson\\_m@cde.state.co.us](mailto:carlson_m@cde.state.co.us)



**COLORADO**  
**Department of Education**  
Colorado State Library

## Public Library Grant Eligibility Form

Name of Library/Library District Longmont Public Library  
 Contact Person Name Nancy Kerr  
 Contact Person Title Library Director  
 Contact Person Telephone 303-651-8475  
 Contact Person Email nancy.kerr@longmontcolorado.gov  
 Fiscal Contact Name (optional)  
 Fiscal Contact Email

This certifies that the Library meets all requirements to receive funding. Please select Yes or No for each requirement:

Eligibility Requirement	Yes	No
1. Will utilize this funding to purchase eligible educational resources.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Legally established and operated under Colorado Library Law.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Borrows and lends to other Colorado libraries without a charge	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. When applicable, primary clientele can use the interlibrary loan service and access the Internet without a charge.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Meets the Internet access by minors requirements in <u>C.R.S. 24-90-404(2)(C)(I,II,III)</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Staffing and service hours – has paid staff available in the library for a minimum of 20 hours each week	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Reporting – will submit report to State Library by July 29, 2022	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Maintenance of Effort Requirements.** Funding is designed to supplement, not supplant, local funding for libraries. To be eligible, applicants must demonstrate that receiving these funds do not decrease existing local revenue sources. Please provide the following library collection budget information for your current fiscal year and the previous three years of actual expenditures. Library collection budgets include print, electronic, and other circulating library materials. It does not include related expenses such as salary or processing fees. Do not include State Grants to Libraries or other grants as part of your collection budget.

	Library <b>collection</b> expenditures, not including any grants (i.e. State Grants to Libraries) to the library for collections
FY18-19	\$392991
FY19-20	\$416160
FY20-21	\$398411 (Covid affected ability to spend)
FY21-22 (planned)	\$394500 (Covid affected ability to spend)

If the FY21-22 library collection budget is less than the average of the previous three years, the Colorado State Library may contact you for additional information to determine your eligibility.

**Chair of Board of Trustees or other appropriate authority:**

Type name and title: Brian Bagley, Mayor

 Brian J. Bagley  
Signature (digital signature or print form & sign) \_\_\_\_\_ Date 8/19/2021

**Library Director:**

Type name and title: Nancy Kerr, Library Director

 Nancy Kerr  
Signature (digital signature or print form & sign) \_\_\_\_\_ Date 8/30/21

Submit completed form by September 15, 2021 via email to: (preferred method)  
[carlson\\_m@cde.state.co.us](mailto:carlson_m@cde.state.co.us)

Or by mail to:  
Colorado State Library  
Attn: Melissa Carlson  
201 E. Colfax Ave, Room 309  
Denver, CO 80203

